

Multifunctional Copier Quote Request Form

Company Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ **Fax:** _____

Email Address: _____

Desired Brand (circle one): SHARP LEXMARK BROTHER SAMSUNG

Options Desired (circle all): Auto Doc Feed More Than Two Paper Trays Duplex Staple
Stapling Hole Punch Full Color Network Printing Faxing
Network Scanning 11 x 17 12 x 18 Full Color Scanning

Monthly Volume (circle one): 1000 to 3000 3000 to 6000 6000 to 10000 over 10000

Price Range (circle one): Under \$1000 \$1000 to \$3000 \$3000 to \$6000 Over \$6000

Monthly Lease (circle one): Under \$50 \$50 to \$100 \$100 to \$150 Over \$150

Service Contract (circle one): Yes No

Type of Network (circle all): Windows Mac Unix Linux Server Based

Number of Workstations: Less than 5 5 to 10 10 to 20 Over 20

Time Frame (circle one): Less than 30 days 30 to 60 days 60 to 90 days over 90 days

Preferred Contact Method: Phone Email Mail

Please fill out this form completely and either email to jpolites@sterlingofficesystems.com or you can fax back to 248-427-1909. If you have any questions please call 248-426-6200